CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM (CPARS)

A 1-Day Academic Workshop on
Understanding and Using CPARS

Course Description:

CPARS collects and records data on contracts throughout the government; having accurate, detailed records of contractor accomplishment impacts on option period approval, future source selections, and any financial claim. Contractors are very focused on their CPARS scores since good scores result in more business, but this means you need solid evidence for low CPARS ratings. CPARS went through major changes in 2016 and 2018 and now includes the Past Performance Information Retrieval System (PPIRS) and architect or engineering work previously contained in separate systems.

This workshop provides the legal and process basis for arriving at the proper CPARS rating using information provided by Contracting Officer's Representatives (CORs), Government POCs, and other officials through the Contracting Officer's Representative Tracking (CORT) Tool system. An experienced instructor leads participants through effective techniques to create and review effective CPARS documentation and narratives in class.

Learning Objectives & Topics Covered in this Workshop:

- Introduction, Terms, and Definitions for CPARS
- CPARS Roles and Responsibilities
- Reporting Cycle and Data Requirements
- System and Scale Thresholds for Reporting
- CPARS Workflow
- Rating and Narrative Tips and Best Practices
- CPARS' Role in Correcting Performance

Audience: This workshop is designed for government employees.

Toolkits:
Each Participant will receive a **Student Handbook** and access to an **Online Toolkit**, containing tools such as checklists, tips, techniques, and numerous other tools to help you use your new skills immediately.

Additional Information
CPE Credits: 13.0
CEU Credits: 7.0
CLP Credits: 8.0
Suggested Program Prerequisites: None
Advanced Preparation: None
NASBA Program Level: Basic
NASBA Field of Study: Specialized Knowledge
Delivery Method: Group Live – Classroom