

FEDERAL APPROPRIATIONS LAW

A 2-Day Hands-On Workshop

Course Description:

A fully interactive course set against the backdrop of case studies, examples, and hands-on exercises, this training course will ensure attendees are aware of the regulations of the U.S. General Accounting Office *Principals of Federal Appropriations Law (Red Book)* that they must abide by. The instructor will walk through engaging, experienced-based instruction to ensure participants understand how to help prevent misuse of appropriated funds resulting in anti-deficiency and other adverse actions.

Learning Objectives & Topics Covered in this Workshop:

- Determine the legal availability of appropriations as to purpose, time and amount
- Identify sources of appropriations; how an office gets money and what happens to funds at the end of the year
- Follow the appropriation cycle from appropriation to expense
- Understand the different types of appropriations and the rules that apply to each
- Understand the flexibilities and limitations in the use of appropriations
- Understand the purpose for which appropriations are legally available
- Ensure that obligations are charged to the correct fund source

Audience: This workshop is designed for Federal Government employees

Toolkits:

Each Participant will receive a **Student Handbook** and access to an **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

Additional Information

CPE Credits: 13.0

CEU Credits: 1.1

Suggested Program

Prerequisites: None

Advanced Preparation: None

NASBA Program Level: Basic

NASBA Field of Study:

Specialized Knowledge

Delivery Method: Group Live – Classroom



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- Understand the different vehicles for recording obligations: contracts, salaries and grants
- Avoid violations of the Antideficiency Act and their consequences
- Know the proper checks and balances put in place to avoid ADA problems
- Understand regulations relating to liability and relief of accountable officers
- Apply appropriations law principals to interagency transactions (reimbursables)
- Understand Congressional intent; avoid negative audit and Congressional reports
- Make informed decisions when more than one appropriation or fund is available