

# PROJECT MANAGEMENT APPLIED TO ACQUISITIONS

A 2-Day Hands-On Workshop

## **Course Description:**

This workshop is designed to teach participants how to take the principles of project management and apply those principles to government acquisitions. Participants learn how to effectively apply the principles of project management to acquisitions in order to have more effective communication, better document configuration control, better planning, more effective design and strategy, smoother source sections, lower protest risk, and better knowledge capture and transfer.

## **Learning Objectives & Topics Covered in this Workshop:**

- Understand effective project management communications as they relate to government acquisitions
- Understand Defining and Initiating the Acquisition Project
- Successful Acquisition Planning with Project Planning Techniques
- Assessing risk with project risk assessment techniques
- Budgeting for Time, Quality and Schedule
- Dealing With Change and Conflict—Procedures for Avoiding the Traps and Staying In Charge
- Scheduling the acquisition with project management scheduling techniques
- Organizing the acquisition with effective Project Management organization principles
- Directing the acquisition project
- Evaluating and adjusting course

**Audience:** This workshop is designed for government contracting and acquisition professionals

## **Toolkits:**

Each Participant will receive a **Student Handbook** and access to an **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

## **Additional Information**

**CPE Credits:** 13.0

**CEU Credits:** 1.1

**Suggested Program**

**Prerequisites:** None

**Advanced Preparation:** None

**NASBA Program Level:** Basic

**NASBA Field of Study:**

Business Management and Organization

**Delivery Method:** Group Live – Classroom

