



Management Development Seminar

A 5-Day *Hands-On* Workshop

This seminar provides the opportunity for experienced federal managers, GS-12 and above, to step into the world of dynamic thinking, creativity and innovation. Managers bring real problems to the seminar and work together using seminar learning, each other's knowledge and experience to work through them. Participants will sharpen their skills in the areas of leadership, communication and problem solving. They will also receive valuable insight about their personal strengths and developmental focus.

Subjects Covered in This Workshop—

- The 3 Responsibilities of Management
- How to Manage for Performance
- Empowering Mindsets
- Creating Organizational Climate
- Leadership Mistakes that Lead to Management Failure
- Critical Thinking
- Motivating People
- Communication
- Leading an Organization to Success
- Group Problem Solving and Decision Making Traps and How to Avoid Them
- Planning
- Introducing Change
- Coaching and Developing People
- Managing Difficult People