

## Team Building

### A 2-Day *Hands-On* Workshop

**Course Description:** The program focuses on personal interaction skills for developing high levels of team effectiveness.

#### Air Force Competencies Addressed / Proficiency Levels

##### Employing Military Capabilities

Operational and Strategic Art  
Unit, AF, Joint, and Coalition Capabilities  
Non-Adversarial Crisis Response

##### Enterprise Perspective

Enterprise Structure and Relationships  
Government Organization and Processes  
Global, Regional, and Cultural Awareness  
Strategic Communication

##### Managing Organizations and Resources

Resource Stewardship	
Change Management	Skilled
Continuous Improvement	Skilled

##### Strategic Thinking

Vision	
Decision Making	Skilled
Adaptability	Skilled

##### Leading People

Develops and Inspires Others	Proficient
Takes Care of People	Skilled
Diversity	

##### Fostering Collaborative Relationships

Builds Teams and Coalitions	Skilled/Advanced
Negotiating	Proficient

##### Embodies Airman Culture

Ethical Leadership	
Followership	
Warrior Ethos	
Develops Self	Intermediate

##### Communicating

Speaking and Writing	Skilled
Active Listening	Skilled



### **Course Description – Con’t:**

Participants explore tried and true techniques that allow for rapid progressive and effective ways to build the team, assimilate new members and achieve high performance. Attendees will gain an understanding on how to apply theory in the fluid and rapidly changing management environment in the Federal workplace and how they can best contribute to the organization. Team player self-assessments will allow for individuals to understand how they can best contribute to the team as a Contracting Professional.

**Who should Attend:** Newly assigned managers and supervisors who are seeking an understanding of the fluid and rapidly changing management environment in the Federal workplace and how they can best contribute to the organization.

### **Subjects covered in this workshop:**

What Makes a Team Have Impact?

Team Members and Team Leaders

Effective Team Players

Ineffective Team Players

Tenacity

Analyzing Your Team’s Strengths and Weaknesses

How People Work Effectively in a Team

Team Building

Communicating in a Team

How to Start it - How to Focus on it - How to Follow-through

Putting it all Together

Special Topics Individual Discussion