



## CHANGE & TRANSITION MANAGEMENT

---

A 2-Day Hands-On TMS Experience  
*Delivered in Live or Live Virtual Classrooms!*

### Course Description:

The workshop is designed to create a positive work environment that promotes cooperation by learning how to deal more effectively with change when it occurs. Learn to modify and adapt goals, respond to issues before they reach crisis mode and control anxiety. This workshop will focus on individual and organizational change. Any supervisor or manager who is looking for ways to understand and embrace transition; Enhance teamwork; Manage conflict; Work with others; Take initiative; Use influence strategies; and Build self-confidence should attend this workshop.

### Learning Objectives & Topics Covered in this Workshop:

- Learn the ADKAR™ Change Management Model
  - Awareness of the need to change
  - Desire to create; support; participate in and lead change
  - Knowledge required to implement and introduce change
  - Ability to effect the change
  - Reinforce the changes made while continuing champion change
- Interpret and reflect on personal feelings, behaviors and expectations of the change situation
- Identify preferred personal approaches to processing

**Audience:** This workshop is designed for all government personnel.

### Toolkits:

Receive a **Student Handbook** and **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

### Additional Information:

**CPE Credits:** 15.0

**CEU Credits:** 1.3

**Suggested Program**

**Prerequisites:** None

**Advanced Preparation:** None

**NASBA Program Level:** Basic

**NASBA Field of Study:**

Personal Development

**Delivery Method:** Group Live – Live Virtual Classroom

