



COACHING AND MENTORING FOR EXCELLENCE

A 3 or 4-Day Hands-On TMS Experience
Delivered in Live or Live Virtual Classrooms!

Course Description:

This Workshop provides practical, proven methods for developing the government workforce. Whether guiding employees to grow professionally or helping employees during periods of change and transition, coaching and mentoring lets leaders be seen as results oriented. Participants share leadership challenges and solutions specific to government organizations. The instructor guides the learning through dynamic instruction, small group exercises, case studies, and hands-on application of proven techniques to plan and execute the development of government employees.

Learning Objectives & Topics Covered in this Workshop:

- Employ coaching and mentoring strategies to help employees reach the next level of performance and make productive choices concerning the direction of
- Identify and build your employee's natural strengths that lead to mission success
- Discuss barriers to acknowledge differences and valuing those differences
- Incorporate other people's learning styles so you can coach and mentor more effectively
- Develop a fast, simple personal plan for your coaching or mentoring success using the three key factors for coaching and mentoring success

**Additional Learning Objectives for 4 Day Workshop*

- Construct a Mission Based Leadership Approach to Coaching and Mentoring
- Specify a Leader's Coaching and Mentoring Goals
- Build an effective Leadership Team using Coaching and Mentoring

Audience: This workshop is designed for all government personnel.

Toolkits:

Receive a **Student Handbook** and **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

Additional Information:

CPE Credits: 23.0-31.0

CEU Credits: 2.0-2.7

Suggested Program

Prerequisites: Dealing with Difficult People

Advanced Preparation: None

NASBA Program Level: Intermediate

NASBA Field of Study: Personal Development

Delivery Method: Group Live – Live Virtual Classroom

