



TECHNICAL MANAGEMENT SERVICES

SEMINAR FOR NEW MANAGERS

A 5-Day Hands-On TMS Experience
Delivered in Live or Live Virtual Classrooms!

Course Description:

The one-week interactive seminar is designed to provide participants with the knowledge and skills necessary to help them meet the current and ever-changing challenges facing Federal supervisors and managers today. Participants will learn to lead effectively using proven, hands-on techniques to inspire the workforce and achieve immediate results.

Learning Objectives & Topics Covered in this Workshop:

- Understand and create an organization culture
- Master techniques for planning, organizing, delegating, problem-solving, and decision making
- Build high performing teams
- Develop a vision
- Design a personal individual development plan

Audience: This workshop is designed for all government personnel.

Toolkits:

Receive a **Student Handbook** and **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

Additional Information:

CPE Credits: 39.0

CEU Credits: 3.4

Suggested Program

Prerequisites: None

Advanced Preparation: None

NASBA Program Level: Basic

NASBA Field of Study:

Business Management and Organization

Delivery Method: Group Live – Live Virtual Classroom

