



Seminar for New Managers

*A 5-Day Hands on TMS Experience
Delivered in Live or Live Virtual Classrooms!*

Course Description:

The one-week interactive seminar is designed to provide participants with the knowledge and skills necessary to help them meet the current and ever-changing challenges facing federal supervisors and managers today. Participants will learn to lead effectively using proven, hands-on techniques to inspire the workforce and achieve immediate results.

Learning Objectives & Topics Covered in this Workshop:

- Understand and create an organization culture
- Master techniques for planning, organizing, delegating, problem-solving, and decision making
- Build high performing teams
- Develop a vision
- Design a personal individual development plan

Audience:

This workshop is designed for all government personnel.

Toolkits:

Receive a **Student Handbook** and **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

Additional Information

CPE Credits: 40.0

CEU Credits: 4.0

Suggested Program

Prerequisites: None

Advanced Preparation:

None

NASBA Program Level:

Basic

NASBA Field of Study:

Business Management and Organization

Delivery Method: Group Live

– Live Virtual Classroom

