



## Source Selection Evaluation Board (SSEB) for DOD

*A 2-Day Hands on TMS Experience  
Delivered in Live or Live Virtual Classrooms!*

### **Course Description:**

This workshop will provide you with detailed guidance on how to be an effective SSEB member and ensure compliance with the most recent mandated DoD Source Selection Procedures. You will learn the roles and responsibilities of an SSEB team member, how to evaluate a proposal, how to spot problems in a proposal, red flags that indicate a contractor will not perform well, legal issues, source selection activities and procedures IAW FAR part 15 and OUSD Memorandum 'Department of Defense Source Selection Procedures' dated April 1, 2016, and you will be given step-by-step instructions on how to fully document your findings.

This workshop uses actual solicitations and proposals to apply the knowledge gained in class in a visceral, real way.

### **Learning Objectives & Topics Covered in this Workshop:**

- Source selection overview: process, schedules, rules
- Preparation: training, security, forms, lawyers
- Understanding value adjusted total evaluated price
- Roles and responsibilities: leaders, members, & risks
- Legal issues of being on a source selection board
- Source selection activities and procedures
- How to evaluate a proposal
- Documenting your findings
- The decision briefing
- Post-award debriefs

### **Audience:**

This workshop is designed for all government personnel.

### **Toolkits:**

Receive a **Student Handbook** and **Online Toolkit**, containing tools such as checklist, tips, techniques, and numerous other tools to help you use your new skills immediately.

### **Additional Information**

**CPE Credits:** 16.0

**CEU Credits:** 1.6

**Suggested Program**

**Prerequisites:** None

**Advanced Preparation:**

None

**NASBA Program Level:**

Basic

**NASBA Field of Study:**

Specialized Knowledge

**Delivery Method:** Group Live

– Live Virtual Classroom

